S WAYS TO KEEP IMPLEMENTATION COSTS IN CHECK

...when deploying a new workforce management solution



Know your requirements

- Include all employee groups (salaried, hourly, and casual)
 - · Incorporate all pay rules, including premium pay policies
 - · Avoid last-minute add-ons (a.k.a. "scope creep")



Evaluate your implementation options

- · Addressing all requirements in one rollout offers the lowest implementation costs but takes longer
- · A phased approach allows you to recoup a faster, higher ROI



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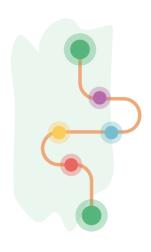
Align with best practices

- · Choose a vendor with a proven track record
- · Opt for configuration over custom code
- · Stay current with cloud updates



Commit to user testing

- · Choose highly motivated participants
- · Communicate expectations
- · Make time for user testing



Stick with the timeline

- · Make the project a priority
- · Meet all deadlines
- · Communicate frequently



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